

#### Contact



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### CHAPTER I PRELIMINARY

PT Radiant Utama Interinsco Tbk (referred to as "the Company") is obligated to adhere to regulations in the capital market sector as a public entity.

PT Radiant Utama Interinsco Tbk must establish an Internal Audit Unit ("AI"), which is a division responsible for executing the Internal Audit function. Internal Audit is an autonomous and impartial assurance and consulting function designed to augment value and enhance the operations of the Company and its subsidiaries by systematically assessing and improving the efficacy of risk management, control, and corporate governance processes.

The AI is tasked with preparing the Internal Audit Charter (hence referred to as the "Charter"). This charter is an official document designed to enable the AI to perform its duties and responsibilities efficiently, transparently, competently, autonomously, and accountably, while securing acceptance from all stakeholders.

Legal foundation The legal foundation for the formulation of this Charter is:

- UU No. 8 of 1995 regarding Capital Markets;
- UU No. 21 of 2011 regarding the Financial Services Authority;
- Regulation of the Financial Services Authority (OJK) Number 56/POJK.04/2015 on the Establishment and Guidelines for the Preparation of the Internal Audit Unit Charter

# CHAPTER II VISION, MISSION, STRUCTURE AND MEMBERSHIP TERMS

#### VISION

Becoming an Internal Auditor with dedication, professionalism, and in line with the Company's goals and objectives, providing added value to the Company and helping to create good Corporate Governance.

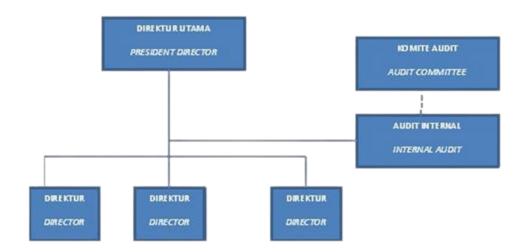
#### **MISSION**

Conducting assurance activities and consulting as a strategic business partner, utilizing constructive, objective, and risk-based approaches to safeguard the Company's assets and assist the Company in accomplishing its objectives and goals.

#### **STRUCTURE & POSITIONING**

- A Chief AI is responsible for the leadership of AI.
- The Chief Executive Officer, with the concurrence of the Board of Commissioners, appoints and terminates the Head of Al. After obtaining the Board of Commissioners' approval, the CEO may dismiss the Head of Al if they fail to satisfy the internal auditor requirements outlined in this charter and/or are deemed incompetent in performing related duties.
- The Head of AI is functionally accountable to the Board of Commissioners or through the Audit Committee, and the President Director is the ultimate authority.
- The AI is provided with complete support by the Board of Commissioners and management in order to operate independently and impartially, free from any form of interference.
- For each audit assignment, internal auditors collaborate and communicate with the Audit Committee.

#### **VISUALIZATION OF STRUCTURE & POSITIONING**



#### **MEMBERSHIP TERMS**

Independent, honest, and objective, as well as possessing integrity and professional conduct.

Competent in their field, both in audit techniques, other relevant disciplines, regulations in the capital market and related regulations, principles of good corporate governance, as well as risk management, and using precision and expertise in carrying out each assignment

Having the ability to interact and communicate effectively both verbally and in writing.

Complying with professional standards issued by the Internal Audit Association

Adhering to the AI Code of Ethics

Maintaining the confidentiality of the Company's and subsidiaries' information and/or data related to the execution of Al's duties and responsibilities, unless required by law or court order, with the approval of the President Director and/or the Audit Committee.

Having an impartial and unbiased mental attitude, and avoiding any potential conflicts of interest in carrying out their duties.

Willing to continuously improve knowledge, skills, and professionalism.

# CHAPTER III ROLES, RESPONSIBILITIES AND AUTHORITIES



#### **ROLES AND RESPONSIBILITIES**

- Preparing and implementing the annual internal audit plan based on risk priorities in accordance with the Company's objectives.
- Testing and evaluating the implementation of internal control and risk management systems in accordance with the Company's policies.
- Conducting inspections and assessments of efficiency, effectiveness, and compliance with applicable regulations, across all areas of the Company's and Subsidiaries' activities.
- Providing improvement suggestions and objective information about the activities being audited at all levels of management.
- Prepare the audit report and submit it to the relevant Management, the President Director, and the Board of Commissioners or the Audit Committee.
- Monitoring, analyzing, and reporting on the implementation of the recommended corrective actions. Working with the Audit Committee.
- Developing a program to evaluate the quality of the audit activities he/she conducts.
- Conduct a special examination if necessary



#### **FORBIDDANCE OF DUAL OBLIGATION**

Auditors within the Internal Audit Unit are forbidden from simultaneously serving as both auditors and implementers of any operational operations for the Company or its Subsidiaries.



#### **AUTHORITIES**

- Al is authorized to access all data, information, company records, and employee details that are relevant to the Company and its subsidiaries in relation to its duties and functions.
- Communicate directly and/or hold regular or incidental meetings with the Board of Directors, Board of Commissioners, and/or Audit Committee as well as members of the Board of Directors, Board of Commissioners, and/or Audit Committee.
- Coordinate its activities with the activities of external auditors with the knowledge and approval of the Audit Committee.
- Al is authorized to conduct assessments of branches based on the measurement of branch risk levels, professional evaluations from audits, and the adequacy of existing internal controls.

### CHAPTER IV CODE OF ETHICS

In carrying out their duties and responsibilities, internal auditors must apply and uphold the following principles:

#### **INTEGRITY**

Integrity is essential for internal auditors to establish trust with the auditee and to foster confidence in the internal auditor's decisions. Consequently, internal auditors are required to:

- a. Demonstrate honesty, objectivity, and sincerity in the performance of their duties and the fulfillment of professional responsibilities;
- b. Demonstrate loyalty to the organization, but they must refrain from engaging in activities that deviate from or violate the law; and
- c. Avoid consciously engaging in actions or activities that could dishonor their profession or organization.

#### **OBJECTIVITY**

Internal auditors are required to exhibit professional objectivity in the execution of their responsibilities. Internal auditors conduct impartial evaluations and are not influenced by their own interests or the interests of others when providing input. Consequently, the internal auditor:

- a. Abstains from engaging in activities that may result in conflicts of interest and biases that could compromise their ability to perform their duties and fulfill their professional responsibilities objectively;
- b. Must not accept any material in any form that could or should be suspected of influencing their professional judgment; and
- c. The internal audit is factual, based on existing evidence, and free of bias, rather than issues or personal opinions.
- d. Prohibited from distorting the report and concealing any illegal practices, and is required to disclose all significant facts that he is aware of in the execution of his duties report.

#### CONFIDENTIALITY

Internal auditors are responsible for maintaining the confidentiality and proprietorship of the information they receive, and they refrain from disclosing it without the requisite authorization, unless mandated by law or their profession. Consequently, the internal auditor refrains from utilizing the information acquired during the course of their responsibilities for personal benefit, to violate the law, or in a manner that could potentially harm the organization.

#### COMPETENCY

Internal auditors utilize the requisite knowledge, abilities, and experience to execute internal audit functions. Consequently, internal auditors:

- a. Strive to consistently adhere to the International Standards for the Professional Practice of Internal Auditing;
- b. Persistently enhance their proficiency through ongoing professional education, alongside the efficacy and quality of their task execution; and
- c. Undertake only those services that align with their professional competence.

# CHAPTER V INTERNAL AUDIT ACCOUNTABILITY

Al will compose and disseminate the audit report in writing upon the completion of the audit task. The internal audit report will be submitted to the appropriate Management, the Chief Executive Officer, and the Audit Committee.

The audit report includes management's response and the remedial measures or plans that will be implemented about the audit findings and recommendations. The management's answer must incorporate a timeline for the execution of remedial activities and provide an explanation if a corrective action cannot be executed.

### CHAPTER VI MANAGEMENT RESPONSIBILITIES

In this instance, the management of PT Radiant Utama Interinsco Tbk is accountable for:

- 1. Guaranteeing that the Internal Audit acquires the requisite data and unrestricted access to the Company's information, provided it remains within the audit parameters.
- 2. Implementing internal controls in each management unit within the Company.

# CHAPTER VII CLOSING

#### Validity and Evaluation:

- 1. This charter becomes effective upon execution.
- 2. This charter will be assessed frequently in alignment with evolving demands and changes.

### APPROVAL SHEET INTERNAL AUDIT CHARTER

Hereby, the Chairman of the Audit Committee and the President Director of PT Radiant Utama Interinsco Tbk, approve the attached Internal Audit Charter.

Jakarta, February 25, 2020

Chief Executive Officer
PT Radiant Utama Interinsco Tbk

Ir. Sofwan Farisyi, MM

Chairman of the Audit Committee PT Radiant Utama Interinsco Tbk

Winarno Zain